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| **Time** | **Topic** | **Group** | **Person** |
| 1’ | Introduction  Presentation of the Task | Management | Franck |
| 1’ | Area schedule  Biosafety Level  Room list | Management | Franck |
| 1’ | Height concept | Management | Salman |
| 1’ | Occupancy list | Management | Salman |
| 1’ | Plant on a page | USP | Yusuf |
| 1’ | Size of functions and of systems | USP | Elisa |
|  | HackoBio | USP | Maja |
| 1’ | Plant on a page | DSP | Jan |
| 1’ | Size of functions and of systems | DSP | Jérémie |
|  | HackoBio | DSP | Benjamin |
| 1’ | Plant on a page | Medium & Buffer | Natalia |
| 1’ | Size of functions and of systems | Medium & Buffer | Natalia |
|  | HackoBio | Medium & Buffer | Natalia |
| 1’ | List of necessary clean facility | Clean utilities | Alexandre |
| 1’ | Zone concept | Clean utilities | Alexandre |
| 1’ | Points of use, HakoBio | Clean utilities | Alejandra |
| 1’ | WFI, PW % clean steam system | Clean utilities | Philipp |
| 1’ | Staff estimation | Management | Adrian |
| 1’ | Feedback | Management | Christa |